



TERLING AND FAIRSTEAD PARISH COUNCIL

Parish Clerk: Frankie Killby

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To: Members of Terling and Fairstead Parish Council Finance Committee. You are hereby summonsed to attend a meeting of Terling & Fairstead Finance Committee which will be held at **8.00 pm on Monday 11th June 2018 at Woodlands, The Street, Terling.** Members of the press and the public are cordially invited to attend. Members of the full Council are also welcome to attend.

F Killby, Clerk to Terling and Fairstead Parish Council,

5th June 2018

AGENDA

1. *Apologies for Absence*
2. *Declaration of Interests* - to receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non Pecuniary Interests relating to items on the agenda.
3. *Meeting Open to the Public* - members of the public are welcome to address the Committee, at the discretion of the Chairman, concerning any issue relating to items on the agenda, or any other Parish Council finance matter.
4. *Approval of Minutes of Last Finance Committee Meeting held on 12th February 2018*
5. *Review of Internal Audit and Review of the Effectiveness of Internal Control*
6. *RFO to sign Accounting Statement prior to presentation to full Council on 26th June 2018*
7. *Business and Financial Risk Assessment Review*
8. *Financial Regulations Review*
9. *Standing Orders Review*
10. *Information / Next Agenda items*
11. *Date of next meetings*
 - 7.30 pm, 26th June, Parish Council Meeting – Terling Village Hall
 - 7.30 pm, 7th August, Parish Council Meeting – Square and Compasses,
 - 7.30 pm 18th September, Parish Council Meeting, Terling Village Hall