



# TERLING AND FAIRSTEAD PARISH COUNCIL

Parish Clerk: Frankie Killby

3 Pilgrims Court, Cuckoo Hill, Bures, Essex CO8 5LF

Tel: 01787 227700 · Email: [clerk@terlingandfairsteadpc.co.uk](mailto:clerk@terlingandfairsteadpc.co.uk) · [www.terlingandfairstead.org.uk](http://www.terlingandfairstead.org.uk)

## To: Members of Terling and Fairstead Parish Council

You are hereby summonsed to attend a meeting of Terling & Fairstead Parish Council which will be held **at 7.30 pm on Tuesday 29<sup>th</sup> June 2021 at Terling Village Hall**. Members of the press and the public are cordially invited to attend.

F Killby, Clerk to Terling and Fairstead Parish Council,

*Frankie Killby*

23<sup>rd</sup> June 2021

## AGENDA

25.90 ***Apologies for Absence***

25.91 ***Declaration of Interests***

To receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non-Pecuniary Interests

25.92 ***Meeting Open to the Public***

25.93 ***Minutes of Last Meeting***

Approve as a correct record the minutes of the Parish Council meeting held on 25<sup>th</sup> May 2021

25.94 ***District and County Councillors' Reports***

25.95 ***Chairman's Report***

25.96 ***Finance***

The following cheques/direct debits to be approved for payment and signed:

7 June	BACS	F Killby	Salary	820.22
7 June	BACS	F Killby	Expenses	140.24
7 June	BACS	Inland Revenue	PAYE/Tax	293.34
7 June	BACS	Essex Pension Fund	Clerk's Pension	311.20
7 June	BACS	Lord Rayleigh's Farms	Garage Rental/Grass Cutting	205.00
7 June	BACS	A H Jiggins	Handyman Services	351.89
7 June	BACS	Terling Village Hall	Room Hire	15.60
7 June	BACS	Playsafety Limited	Playground Inspection	103.20
18 June	DD	British Telecom	Clerk's Phone Line	48.42
18 June	DD	EDF Energy	Elec – Recreation Ground	19.00



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- Review Business and Financial Risk Assessment
- Full Council to consider and note the Annual Internal Audit Report of the Annual Governance and Accountability Return
- Full Council to consider and approve the Annual Governance Statement (Section 1 of Annual Governance and Accountability Return for the year ended 31<sup>st</sup> March 2021) by RESOLUTION
- Full Council to consider and approve the Accounting Statements (Section 2 of the Annual Governance and Accountability Return for the year ended 31<sup>st</sup> March 2021) by RESOLUTION
- Councillors to ensure the Annual Governance Statement and Accounting Statements are signed and dated by the Chairman and Clerk
- Clerk to be instructed to post the Annual Governance and Accountability Return and the Notice of Inspection during which time public rights may be exercised on noticeboard and website.
- To approve the Terms of Reference for the Finance Committee

25.97

### ***Environmental & Footpaths***

- Rats – Mill Lane
- Parish Map
- Water Quality - River Ter
- Repair of Noticeboard and Installation of Posts opposite school
- New Noticeboard Fuller Street

25.98

### ***Estate Liaison***

25.99

### ***Health & Welfare***

- New Defibrillators
- Playground
- Bench – Terling Ford
- Oak Tree Survey – Playground

26.00

### ***IT & Publicity***

26.01

### ***Planning and Highways***

Planning App: 20/00462/FUL - Demolition of bungalow and erection of 2 No. dwellings, The Lincoln, New Road, Terling – Planning Complaint



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Planning App: 21/01304/HH - Single-storey side extension, part single, part-two storey rear extension and front porch extension, 18 Hull Lane Terling

Planning App: 21/01353/HH - Part single, part three-storey rear extension and rear dormer roof extension, 9 The Estate Yard Terling

- Waltham Road flooding
- River Hill water leak
- Fuller Street flooding/water leak
- Road Repairs
- United Reformed Church
- Local Plan
- Directional Signs

Statutory Consultation A12 Chelmsford to A120 Widening – Deadline 16<sup>th</sup> August 2021

To approve Terms of Reference for Planning Sub-Committee

26.02	<b><i>Recreation Ground</i></b>
26.03	<b><i>Longfield Solar Farm</i></b>
26.04	<b><i>To adopt a Policy for Recording Meetings</i></b>
26.05	<b><i>To approve the Complaints Procedure</i></b>
26.06	<b><i>To adopt a policy for Delegated Powers to Parish Clerk</i></b>
26.07	<b><i>Councillors' Reports, including Village Hall Report, School Report and Church Liaison</i></b>
26.08	<b><i>Parish Council Youth Initiative</i></b>
26.09	<b><i>Clerk's Report</i></b>
26.10	<b><i>Information exchange / next agenda items</i></b>
26.11	<b><i>Date of next meeting, including committees</i></b>