



TERLING AND FAIRSTEAD PARISH COUNCIL

Parish Clerk: Frankie Killby

3 Pilgrims Court, Cuckoo Hill, Bures, Essex CO8 5LF

Tel: 01787 227700 · Email: clerk@terlingandfairsteadpc.co.uk · www.terlingandfairstead.org.uk

To: Members of Terling and Fairstead Parish Council

You are hereby summonsed to attend a meeting of Terling & Fairstead Parish Council which will be held at **7.30 pm on Tuesday 17th May 2022 at Terling Village Hall**. Members of the press and the public are cordially invited to attend.

F Killby, Clerk to Terling and Fairstead Parish Council,

11th May 2022

AGENDA

- 27.62 ***Election of Chairman***
Appoint a Chairman, and the Chairman then to sign the Declaration of Acceptance of Office of Chairman.
- 22.63 ***Election of Vice Chairman***
- 27.64 ***Apologies for Absence***
- 27.65 ***Declaration of Interests***
To receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non-Pecuniary Interests
- 27.66 ***Sub-committees***
To appoint committee members for the following:
- Finance Sub-Committee
- Planning & Highways Sub-Committee
- Complaints Sub-Committee
- Personnel Sub-Committee

To appoint councillors with a special interest in:
- Environmental & Footpaths
- Health & Welfare
- Recreation Ground

, To appoint representatives for the following:
- Estate Liaison
- Terling School
- Terling Village Hall
- Terling and Fairstead Churches
- Neighbourhood Watch
- 27.67 ***Meeting Open to the Public***
- 27.68 ***Minutes of Last Meeting***
Approve as a correct record the minutes of the Parish Council meeting held on 5th April 2022



TERLING AND FAIRSTEAD PARISH COUNCIL

Parish Clerk: Frankie Killby

3 Pilgrims Court, Cuckoo Hill, Bures, Essex CO8 5LF

Tel: 01787 227700 · Email: clerk@terlingandfairsteadpc.co.uk · www.terlingandfairstead.org.uk

27.69 *District and County Councillors' Reports*

27.70 *Chairman's Report*

27.71 *Finance*

The following cheques/direct debits to be approved for payment and signed:

11 Mar	BACS	F Killby	Salary (increase 2021-22)	121.04
11 Mar	BACS	Inland Revenue	PAYE/Tax (increase 2021-22)	85.74
11 Mar	BACS	Essex Pension Fund	Clerk's Pension (inc 21-22)	55.78
31 Mar	DD	Unity Trust Bank	Bank Charges	18.00
4 Apr	BACS	F Killby	Salary	683.64
4 Apr	BACS	F Killby	Expenses	140.89
4 Apr	BACS	Inland Revenue	PAYE/Tax	191.16
4 Apr	BACS	Essex Pension Fund	Clerk's Pension	247.17
4 Apr	BACS	A H Jiggins	Handyman Services	249.76
4 Apr	BACS	Lord Rayleigh's Farms	Grass Cut/Garage/Rec Rental	160.83
4 Apr	BACS	EALC	Subscription	296.25
4 Apr	BACS	Community H Trust	Defibrillators	4716.00
18 Apr	DD	British Telecom	Clerk's Phone Line	58.94
18 Apr	DD	EDF Energy	Electricity Recreation Ground	23.00
21 Apr	BACS	Schoolscapes	Climbing Frame	4797.60
5 May	BACS	F Killby	Salary	909.01
5 May	BACS	F Killby	Expenses	119.90
5 May	BACS	Inland Revenue	PAYE/Tax	362.15
5 May	BACS	Essex Pension Fund	Clerk's Pension	352.96
5 May	BACS	A H Jiggins	Handyman Services	276.70
5 May	BACS	Terling Village Hall	Room Hire	47.60
5 May	BACS	Lord Rayleigh's Farms Rec - Ground Rental		15.83



TERLING AND FAIRSTEAD PARISH COUNCIL

Parish Clerk: Frankie Killby

3 Pilgrims Court, Cuckoo Hill, Bures, Essex CO8 5LF

Tel: 01787 227700 · Email: clerk@terlingandfairsteadpc.co.uk · www.terlingandfairstead.org.uk

5 May	BACS	James Todd	Payroll Services	31.20
5 May	BACS	James Todd	Payroll Services	31.20
5 May	BACS	Anglian Water	Water – Rec Ground	16.16
5 May	BACS	Braintree D Council	Trade Waste Contract	1338.00

Approval to appoint Heelis & Lodge as Internal Auditors for 2021-2022 as M Howard is unavailable due to ill health

Approval to renew the Essex County Council's Public Rights of Way Parish Paths Partnership (P3) 2022-23 - £1,379.30 (to be received)

Review of Finance Committee Terms of Reference

27.72 *Environmental & Footpaths*

- Rats – Mill Lane
- Parish Map

27.73 *Estate Liaison*

27.74 *Health & Welfare*

- Defibrillators - update
- Playground – new climbing frame
- Benches at Terling Ford - Licences
- Oak Tree Survey – Playground
- Emergency Plan
- Noticeboards – Fuller Street/School Green - repairs

27.75 *IT & Publicity*

27.76 *Planning and Highways*

Planning App: 22/00786/HH, Proposed garage, 12 Hull Lane, Terling

For information (Tree Preservation Order): Planning App: 22/01116/TPOCON, Notice of intent to carry out works to tree in a Conservation Area, 9 The Estate Yard Terling

Review of Planning Committee Terms of Reference



TERLING AND FAIRSTEAD PARISH COUNCIL

Parish Clerk: Frankie Killby

3 Pilgrims Court, Cuckoo Hill, Bures, Essex CO8 5LF

Tel: 01787 227700 · Email: clerk@terlingandfairsteadpc.co.uk · www.terlingandfairstead.org.uk

- Road Repairs
- Local Plan
- Directional Signs
- BDC Planning Regime regarding delegated powers
- A12 Widening Further Consultation
- Speeding and Safety Issues/20mph Limit – New Road
- VAS/SID Illuminated Sign Scheme
- Green Lanes

- 27.77 ***Recreation Ground***
- 27.78 ***Muga Court/Tennis Court and Request for Funds from Tennis Club to replace Shelter***
- 27.79 ***Longfield Solar Farm***
- 27.80 ***East Anglia Green – National Grid***
- 27.81 ***Councillors' Reports, including Village Hall Report, School Report and Church Liaison***
- 27.82 ***Platinum Jubilee Celebrations***
- 27.83 ***Clerk's Report***
- 27.84 ***Review of Policies as follows***
- Code of Conduct
Recording of Meetings Policy
Complaints Procedure
Clerk's Designated Powers
Equality and Diversity Policy
- 27.85 ***Information exchange / next agenda items***
- 27.86 ***Date of next meeting, including committees***

Parish Council Meeting – 7.30 pm, 28th June 2022, Terling Village Hall