

TERLING AND FAIRSTEAD PARISH COUNCIL

Minutes of the Meeting of Terling and Fairstead Parish Council held on Tuesday 9th August 2022 at 7.30pm, at The Square & Compasses, Fuller Street

Present:	Mrs S McNamara (Chairman)	Mr M Tugwell
	Mr R Dixon	Mr C Barker
	Mrs S Alder	Mrs J Long

Cllr Playle, Cllr Dervish

F Killby – Parish Clerk/Responsible Financial Officer

2 members of the public

28.08 ***Apologies for Absence*** – Apologies for absence were received and accepted from Cllrs Halfhide, Webster, Sime and Thatcher.

28.09 ***Declaration of Interests*** – none declared.

28.10 ***Meeting Open to the Public***

A member of the public attended the meeting as he is interested in becoming a parish councillor.

A member of the public attended the meeting as he wished to re-state his comments made at the last meeting, namely in the second line of the first paragraph in his comments under: Meeting Open to the Public, he stated that he respected the majority of the specific comments made, but had issues with the Parish Council opposing the application and making general comments about the application, eg the size and location. He also mentioned the percentages which were approximations relating to the number of households and the people who had attended the parish council meetings. He also commented that the Planning Sub Committee had not met since 21st November 2021.

28.11 ***Minutes of Last Meeting***

It was proposed by SA and seconded by CB that the Chairman should sign a copy of the minutes of the meeting of 28th June 2022 with the following amendments, minute 27.98, Planning App 22/00001 should read with all facilities within walking distance, with the long-term aim to remove the need for cars, (not – in order to remove the need for cars). After Agenda Item 28.01, JH and LS left the meeting and rejoined the meeting after Agenda Item 28.02, approved with two abstentions, RD and JL.

28.12 ***District and County Councillors' Reports***

Cllr Dervish – The Local Plan was adopted at Full Council and there is a new committee – the Combined Scrutiny Committee whose job it is to work on the cost of living crisis.

Cllr Playle – The Local Highways Panel met last week with two new officers, the passing places in Fairstead Road are going forward to the design stages. He has no updates on the A12 widening as no real new information has come from National Highways and ECC are very frustrated by the lack of information. The A120 widening scheme is now likely to be postponed. The Chelmsford North-East Bypass is going ahead and plans are being finalized with the construction process due to start in 2024. The work at Chipping Hill Bridge in Witham has been postponed to 5th September and will reopen on 28th October. The first stage of the pothole scheme has been submitted, including one largish pothole in Peg Millars Lane. The issues reported in Braintree Road

are considered to be subsidence, not potholes, but they have been reported and he will chase them.

RD commented that he had attended the 20's Plenty webinar, an EALC initiative to become involved in a nationwide campaign to bring 20 mph speed limits within all Essex villages. RD cited that 20mph mandatory limits have now been made policy in the county councils of Kent, Dorset and all of Wales, with Hampshire, West Sussex and others soon to adopt as a matter of highways policy. EALC will be seeking 20's Plenty community ambassadors to promote the scheme; RD will report back when EALC provide an update.

There is a plan in action to replace streetlights with LEDS, CB reported that he had already replaced the one at the Ford with an LED fitting.

28.13 ***Parish Councillor Vacancy – Terling Ward***

SM reported that Pauline Bird has resigned after being a councillor since 2008 and that the Parish Council will miss her local knowledge and thanked her for her contribution and service over the years. The new councillor will be co-opted at the next meeting in September, two people are currently interested in the vacancy. A new Vice Chairman, Estate Liaison and a Village Hall Committee representative will be appointed at the September meeting. CB expressed interest in the Vice Chair and Village Hall positions. SM suggested that all Estate Liaison matters should go through the clerk for the time being until a review in May. SM is happy to liaise with the church.

28.14 ***Chairman's Report*** – nothing to report

28.15 ***Finance***

Copies of Receipts, Payments, Bank Reconciliation, Budgets and Forecast for the current financial year were distributed prior to the meeting to all councillors. JL proposed that the following cheques/direct debits be approved for payment, seconded by SA, unanimously approved.

5 July	BACS	F Killby	Salary	1056.15
5 July	BACS	F Killby	Expenses	140.71
5 July	BACS	Inland Revenue	PAYE/Tax	421.20
5 July	BACS	Essex Pension Fund	Clerk's Pension	408.00
5 July	BACS	A H Jiggins	Handyman Services	509.39
5 July	BACS	Lord Rayleigh's Farms	Gr Cut/Garage/Rec Rent/Lease	215.83
5 July	BACS	Heelis & Lodge	Internal Audit Fees	195.00
5 July	BACS	Terling Village Hall	Room Hire	24.00
5 July	BACS	James Todd	Payroll Services	31.20
5 July	DD	ICO	Data Protection Fees	35.00
18 July	DD	British Telecom	Clerk's Phone Line	58.64
18 July	DD	EDF Energy	Electricity Recreation Ground	23.00

Clerk reported that a VAT reclaim of £1,087.06 for the financial year 21-22 had been received.

A P3 underpayment of £328.60 has been invoiced to ECC, the total P3 payment to the Parish Council for 2022-23 is £1707.90, this will be received approximately November 22.

£150 has been received for football training in July.

28.16 ***Environmental and Footpaths***

Review of P3 Footpaths – JL and JH are to meet to clarify the P3 map. Clerk to speak to A Jiggins re the complete cutting of the footpath near Old Dairy Antiques.

Parish Map – SA has sent history to F Strutt and has met with H Cutler who has done an amazing job on this. SA showed two possible parish map designs, one with the general history and advertisers on one side and map on the other, and the other with the map and history on the back and the advertisers and country code on the other side. Some of the artwork may need improving. Approximate prices are £275 for 2000 A3, or £175 for 1000 A3, gloss, folded. Clerk to get permission from Essex Highways and Ordnance Surveys to use their maps. Every advertiser should have a 100 copies and extra copies to be passed to pubs, tearoom and shop. Final approval should be possible at the next meeting. SA reiterated her grateful thanks to H Cutler for all her help and input on this.

Swimming at the Ford - JL asked what the situation was on the water quality issues. It was agreed that RD and SA would take action on the water quality samples and report back to the Parish Council.

28.17 ***Estate Liaison – nothing to report***

28.18 ***Health and Welfare***

Defibrillators – The Fuller Street defibrillator is up and running. The Oakfield Lane will have a backboard installed this week and the installation date is currently being organized. RD will put shelves back after installation. Clerk to check whether glass has been replaced, plus Cllr Dervish said she would check as it is very near to her home.

Playground – Cllr Dervish has offered to fundraise for some new equipment (a tractor and trailer). There are two possible locations for this equipment, clerk is to contact the Estate to request permission for this. The Jubilee Committee would like to offer funds to buy a seat or picnic bench, although there were problems with a picnic bench before. The Parish Council will purchase this equipment if the Estate grant permission for this.

CB is getting a quote for replacing the wetpour in order to finish the playground, clerk has also requested one from the climbing frame supplier. CB would like to replace the concrete edging with a timber edging. Some wetpour areas that have been raised as a concern in the RoSPA report will also be repaired at the same time. The playground shades were discussed but it is too late for this year.

JL is organising the CIF grant application for the replacement rocker.

Benches at Terling Ford Licences – no update.

Oak Tree Survey – Clerk is still chasing clarification of the next inspection date.

Noticeboard - Terling – Clerk to action as there are now two quotes.

Noticeboard – Fuller Street - SA to chase contact in Fuller Street

28.19 ***IT & Publicity –***
Clerk reported that C Cutler will no longer be attending meetings, due to the acoustics in the meeting room. Clerk to ask CC to get a quote for an induction loop as the current one does not work.

28.20 ***Planning and Highways***
Planning App : 22/01756/TPO- Carry out tree pruning at 2 Estate Yard, Terling, (for information) This was inspected by the TPO who recommended no objection to the work, clerk has actioned.
Planning App: 22/01841/HH – Two Storey Rear Extension with minor Alterations, Tudor Cottage Ranks Green Road Fairstead – deadline 31 August 2022 -RD recommended that the Parish Council support this application, he will circulate a report to all for approval.
Planning App: 22/01740/HH - Single-storey extension to, and alteration of, existing annexe, together with associated enlargement of garden involving the change of use of agricultural land to domestic curtilage, Annexe At Barleyfields , Fuller Street, Fairstead – deadline 16 August 2022 – RD recommended that the Parish Council support this application, he will circulate a report for approval.
Planning App: 21/03111/FUL – Reconsultation due to Revised Plans, Oak Piggeries, Waltham Road, Terling –The amended plans have taken on board the various concerns from the Parish Council, Highways, etc but there is still an issue with Planning Policies which could set a precedent. The Planning Committee will discuss this matter by email and forward recommendations to councillors for approval.
Road Repairs – Clerk reported that a Ranks Green resident had complained about the fallen sign in Mill Lane (outside the Parish) which has been reported and a number of potholes in Ranks Green. Clerk to liaise with ST regarding the potholes.
Local Plan – see Minute 28.12
Directional Signs – The signpost at the Witham end of Peg Millars Lane is still down, there is a damaged/uneven post in Fuller Street and the signpost in Ranks Green going to Fuller Street is down.
BDC Planning Regime regarding delegated powers – RD suggested that as the scheme at BDC advises BDC Officers that this will include consultation with Members and Parish Councils of applications of “national significance” of which we have 3 within the parish, Longfield, A 12 widening and Eastern Green pylons; should the Parish Council approach BDC for engagement. Cllr Dervish advised that she will contact BDC seeking clarity and revert to Clerk prior to the Parish Council making a direct approach.
A12 Widening Further Consultation – When this goes to the next stage it was agreed that the Parish Council would comment that the management plan is not appropriate, and comments can be made on the traffic management and diversions in the light of the recent diversion through the village and the damage caused to trees/properties.
A120 North-East Bypass – see Minute 28.12.
Chelmsford Garden Village – nothing to report.

Speeding and Safety Issues/20mph Limit – New Road – see Minute 28.12.

VAS/SID Illuminated Sign Scheme – no progress made on this, the main question is where these could be located, due to the width or lack of pavements.

Green Lanes – Clerk had received a reply from BDC on this matter which does not answer questions and will chase for further clarification.

A12 Diversions – Damage to Property – This was discussed above under A12 Widening.

United Reformed Church Building – RD has checked the Land Registry regarding ownership, no new entries to date.

28.21 ***Recreation Ground***

Maintenance of Changing Cabin – A Jiggins will be carrying out some repairs to the steps outside. Hatfield Peverel will be using the grounds for the next season, starting in August with a friendly match. Clerk to contact the Estate to see if further areas can be cut back. SA had been contacted by a neighbour on Fairstead Road who was concerned the uncut grass could be a fire hazard.

The Estate has given the Parish Council notice and the licence will not be renewed after 30th June 2023.

28.22 ***Muga Court***

Clerk is due to meet a MUGA company to discuss the project on site.

28.23 ***Longfield Solar Farm***

It was agreed that the Parish Council would hold an Extraordinary Parish Council Meeting on Wednesday 17th August to approve its submission for the deadline of 18 August.

28.24 ***East Anglia Green – National Grid***

The National Grid is about to start site surveys, although landowners have not been informed to-date.

28.25 ***Rural Crime Strategy – Survey***

The Clerk submitted a response to this survey.

28.26 ***Councillors' Reports, including Village Hall Report, School Report and Church***

CB – has chased National Power Networks regarding the connection at Terling Ford but with no success.

RD asked if there was a jubilee plaque to go on the tree in church green. SM to liaise with the Estate on this.

SM informed the Parish Council that there had been a change to the bus timetables, no extra buses have been added.

28.27 ***Clerk's Report***

Still chasing the Police to attend a Parish Council meeting.

Recently paid a minimal water bill for the recreation ground, trying to reduce/credit payments for the electricity at the recreation ground.

Recently received an email from Anglian Water to say that the leak in River Hill has now been fixed.

Trying to arrange for Eastlight Homes to collect the fallen branches outside Bramley Cottages.

Requested dates for an autumn litter pick, this will be delayed until after hedges have been trimmed, clerk to liaise with Estate.

28.28 ***Information exchange / next agenda items***

28.29 ***Date of next meeting, including committees –***

20th September, 7.30 pm, Parish Council Meeting, Terling Village Hall,
25th October, 7.30 pm Parish Council Meeting, Terling Village Hall.

Meeting closed at 9.21 pm