

## TERLING AND FAIRSTEAD PARISH COUNCIL

Minutes of the Meeting of Terling and Fairstead Parish Council held on Tuesday 6<sup>th</sup> December 2022 at 7.30pm, at The Square & Compasses, Fuller Street

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Present:	Mrs S McNamara (Chairman)	Mr R Dixon
	Mrs L Sime	Mrs S Alder
	Mr C Barker	Mr M Webster
	Mr G Barnes	Mrs J Halfhide

Cllr Dervish, Cllr Playle

F Killby – Parish Clerk/Responsible Financial Officer

1 member of the public

### 28.75 ***Apologies for Absence***

Apologies for absence were received and accepted from Cllrs Long, Thatcher and Tugwell.

### 28.76 ***Declaration of Interests***

LS and JH declared a non-pecuniary interest in Item 28.89 East Anglia Green.

### 28.77 ***Meeting Open to the Public***

Cllr Dervish, as a member of the public, thanked the Parish Council for finishing the climbing frame.

### 28.78 ***Minutes of Last Meeting***

It was proposed MW by and seconded by JH that the Chairman should sign a copy of the minutes of the meeting of 25<sup>th</sup> October 2022, unanimously approved.

### 28.79 ***District and County Councillors' Reports***

Cllr Dervish reported that the budget has now gone through the Scrutiny Committee and will shortly be taken to Full Council. Cllr Dervish will circulate the approved version as soon as possible.

Cllr Playle confirmed that the potholes and subsidence issues put forward by the Parish Council had been registered as part of his quota. These included the subsidence in Braintree Road. ECC is trialling a tree planting initiative of 10 trees for each county ward. ECC has £50m available to support cost of living, free meal vouchers during school holidays, heating costs, kids clubs, etc.

ECC has been preparing its response to the Environmental Scoping Report. Clerk to send the Parish Council's response to Cllrs Dervish and Playle. LS asked who is responsible for looking after Protected Lanes at ECC. Cllr Playle had sent a link to the report produced in 20xx but this gives no real information regarding the ongoing process.

RD asked if Cllr Playle had a contact at Public Health who could help with analysing the samples for the River Ter.

### 28.80 ***Chairman's Report***

SM had nothing to report but wished to record her thanks to all councillors who have been doing a lot of extra work with the playground, report writing and research and also

her thanks to the clerk for her extra work and to Alan Jiggins who sorted out the changeover of the garages and the moving of the equipment.

28.81

### ***Finance***

Copies of Receipts, Payments, Bank Reconciliation, Budgets and Forecast for the current financial year were distributed prior to the meeting to all councillors. SA proposed that the following cheques/direct debits be approved for payment, seconded by LS, unanimously approved.

7 Nov	BACS	F Killby	Salary	1089.97
7 Nov	BACS	F Killby	Expenses	260.23
7 Nov	BACS	Inland Revenue	PAYE/Tax	428.21
7 Nov	BACS	Essex Pension Fund	Clerk's Pension	421.28
7 Nov	BACS	A H Jiggins	Handyman Services	295.76
7 Nov	BACS	Lord Rayleigh's Farms	Rec Ground Rental	15.83
7 Nov	BACS	Comm Heartbeat Trust	Defib Parts	72.00
7 Nov	BACS	Npower	Street Lighting	100.97
7 Nov	BACS	James Todd	Payroll Services	31.20
7 Nov	BACS	Anglian Water	Water Rec Ground	13.23
7 Nov	BACS	J Halfhide	Defib Battery	123.00
7 Nov	BACS	R Dixon	Parts Phone Box Library	15.87
7 Nov	BACS	T McGinniss	Repairs Noticeboard	231.00
18 Nov	DD	British Telecom	Clerk's Phone Line	59.54
18 Nov	DD	EDF Energy	Electricity Recreation Ground	35.00

RD wished to point out that as had been suggested by ST at the last meeting that, councillors authorising BACS payments should doublecheck those payments not budgeted for have been approved by the Parish Council.

Clerk reported that a smart meter has been installed at the Recreation Ground.

Clerk also suggested cancelling the landline contract in favour of purchasing a cheap data free mobile phone with a Sim Only contract. Councillors were happy to support this.

Clerk reminded councillors that the 2023-24 budget is due to be produced and asked that any requests be submitted prior to the next meeting on 17<sup>th</sup> January, so that the Precept can be approved.

28.82

### ***Environmental and Footpaths***

To Approve Parish Map – It was agreed that the print run would be 1500, with a potential contribution of £40 per advertiser. Some amendments were suggested, approval will be at the next meeting when the final quotes are obtained.

To Retrospectively Approve Licence for New Storage Facility for Tractor and Equipment (from 1st December 2022). JH queried if the contract allowed fuel to be stored in the garage. Clerk confirmed that the wording was for fuel stored in containers, any fuel in the tractor was not seen to be an issue. MW proposed approval of the licence, seconded by RD, unanimously approved.

Water Sampling, River Ter - RD stated that there is a budget to obtain chemical and microbiological water samples but as this is a very complicated issue, he wanted to obtain more advice on it. As stated in Minute 28.79 RD asked if Cllr Playle had a contact at ECC who could advise on what tests need to be done. Clerk also to investigate local contacts.

28.83 ***Estate Liaison***

Re-opening of Doctor's Surgery – The Estate has met with Fern House. It is not intended to close the surgery, but it is not currently open due to issues with the workforce. The surgery in Terling also failed infection control levels as it has not been open for some time. The Estate will continue to pursue this matter with support from the Parish Council.

F Strutt informed the Parish Council that some of the Permitted Rights of Way will be closed for approximately 24 hours to enable tree pruning to be carried out.

28.84 ***Health and Welfare***

Defibrillators – SA to obtain the signage for Oakfield Lane.

Playground – The CIF Grant for the new equipment was rejected. GB will install the jubilee bench as soon as weather permits.

Benches at Terling Ford Licences –. No update.

Emergency Plan Ring Round/Whats App – to take place in January. SA/JL to review Emergency Plan with clerk

Noticeboard – Fuller Street – RD requested a firm quote from contractor before approving the work, the quote is in the region of £200.

Phone Boxes – Other Uses During Winter Months – LS suggested a sharing shelf as in the Great Leighs parish, however there is probably not enough room in the phone boxes. SM suggested that the church porch could be a possible location. Another suggestion was a plant swap scheme for surplus plants.

28.85 ***IT & Publicity*** – nothing to report.

28.86 ***Planning and Highways***

To Approve Planning Committee Terms of Reference - LS proposed and JH seconded approval, unanimously approved. These will be reviewed in the May meeting.

Road Repairs – see Minute 28.79.

Directional Signs – nothing to report.

BDC Planning Regime regarding delegated powers – nothing to report.

A12 Widening Further Consultation – no update. Cllr Dervish informed the Parish Council that Boreham Parish Council has put forward a strong campaign for Junction 28 to remain open.

Speeding and Safety Issues/20mph Limit – New Road/20s Plenty - JH attended a webinar on the 20s Plenty Campaign and will circulate information. She advised that most Parish Councils are passing a motion to support this initiative and felt strongly that the Parish Council should support this campaign. This would also involve gaining community support/opinion and lobbying Essex County Council to adopt the new speed limits. LS has also circulated a RoSPA REPORT on this subject.

Chelmsford Garden Village Community – JH is attending a remote meeting on 13<sup>th</sup> December, if anyone else is able to attend.

Green Lanes/Protected Lanes - no update

Update on Engagement with BDC Officers regarding Planning Inspectorate DCOs - Clerk has received an email from BDC concerning this matter which will be circulated. Cllr Dervish stated that Hatfield Peverel meet regularly with BDC to discuss planning matters.

United Reformed Church – the building is up for auction again.

RD reported that the Section 106 money in relation to Blixes has been approved, Cllr Dervish stated that the application form is available in the Open Spaces Action Plan. Clerk to forward information to RD.

28.87 ***Recreation Ground*** – nothing to report.

28.88 ***Longfield Solar Farm***

Councillors attended the walkabout earlier in the day. The document showing landscaping was considered to be very useful. There is currently no action necessary.

JH/LS left the meeting.

28.89 ***East Anglia Green – National Grid***

The Parish Council's response to the Environmental Scoping Report has been submitted. JH/LS returned to the meeting.

28.90 ***Area opposite the Village Hall used for parking***

LS read out the the Parish Council's questions on the Licence and the Estate's responses. SM had also made some additional comments on these questions. The Parish Council concerns are that the licence is only for a year, there are no funds available to improve the facility, and RD was concerned that the licence is to occupy the land and the Parish Council. He felt that a Management Agreement would be a better alternative. LS asked for specific terms that the Parish Council would like to see in the licence. The Parish Council would like to know exactly what is required from the Estate before it can make a decision.

28.91 ***Councillors' Reports, including Village Hall Report, School Report and Church***

CB asked if the light fitting at the Ford had been replaced, Clerk asked him to forward a photograph to speed up the process as it has not. CB was also given the post of Village Hall Representative.

LS reported that the school had just launched an outdoor play and learning initiative and the request for materials, etc was on Facebook.

GB asked if the drains outside the pub had been cleared after the flooding. Cllr Playle said this had been carried out.

Councillors thanked the Estate for their contribution to the Pensioners Lunch which had been a great success.

28.92 ***Clerk's Report***

The Litter Pick in November was very successful with a large turnout of volunteers.

Stansted Airport are offering tree whips to parishes in Essex if appropriate, they will also send volunteers to help with planting. Clerk to forward information to F Strutt.

Clerk will complete Essex Highways survey.

28.93 ***Information Exchange/next agenda items – nothing to report***

28.94 ***Date of next meeting, including committees –***

17<sup>th</sup> Jan, 7.30 pm, Parish Council Meeting, Terling Village Hall,

28<sup>th</sup> Feb, 7.30 pm. Parish Council Meeting, Terling Village Hall

Meeting closed at 9.15 pm