



TERLING AND FAIRSTEAD PARISH COUNCIL

Parish Clerk: Frankie Killby

3 Pilgrims Court, Cuckoo Hill, Bures, Essex CO8 5LF

Tel: 07354 723482 **Email:** clerk@terlingandfairsteadpc.co.uk **Web** www.terlingandfairstead.org.uk

To: Members of Terling and Fairstead Parish Council

You are hereby summonsed to attend a meeting of Terling & Fairstead Parish Council which will be held **at 7.30 pm on Tuesday 27th June 2023 at The Square & Compasses, Fuller Street**. Members of the press and the public are cordially invited to attend.

F Killby

Clerk to Terling and Fairstead Parish Council
21st June 2023

AGENDA

29.84 *Apologies for Absence*

29.85 *Declaration of Interests*

To receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non-Pecuniary Interests

29.86 *Co-Option of Parish Councillor – Fairstead Ward*

29.87 *Meeting Open to the Public*

29.88 *Minutes of Last Meeting*

Approve as a correct record the minutes of the Parish Council meeting held on 23rd May 2023

29.89 *District and County Councillors' Reports*

29.90 *Chairman's Report*

29.91 *Finance*

The following cheques/direct debits/BACS to be approved for payment and signed:

18 th May	DD	EDF Energy	Elec – Rec Ground	£25.00
12th June	BACS	F Killby	Salary	£1036.78
12th June	BACS	F Killby	Expenses	£49.49
12th June	BACS	Inland Revenue	PAYE/Tax	£353.33
12th June	BACS	Essex Pension Fund	Clerk's Pension	£406.54
12th June	BACS	Lord Rayleigh's Farms	Garage/Rec Rental/Cutting	£171.83
12th June	BACS	A H Jiggins	Handyman Services	£340.33
12th June	BACS	James Todd	Payroll Services	£34.32
12th June	BACS	Terling Village Hall	Room Hire	£42.00
12th June	BACS	Playsafety Ltd	Playground Inspection	£106.80
12 th June	BACS	Benson Printing	Footpaths Map	£290.00



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12 th June	BACS	Jupiter Play	Replacement Seat	£127.20
12 th June	BACS	EALC	Subscription	£305.10
12 th June	BACS	C Hennessy	Tournament Insurance	130.00
12 th June	BACS	EALC	Overpayment of Grant	£1192.20
15 th June	BACS	EDF Energy	Elec – Rec Ground	25.00

- Full Council to consider and review the effectiveness of the Annual Internal Audit of the Annual Governance and Accountability Return 2022-23 (Appendix I)
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- Full Council to consider and note the Annual Internal Audit Report of the Annual Governance and Accountability Return 2022-23 (Appendix II)
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- Full Council to consider and approve the Annual Governance Statement (Section 1 of Annual Governance and Accountability Return for the year ended 31st March 2023 by RESOLUTION (Appendix III)
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- Full Council to consider and approve the Accounting Statements (Section 2 of the Annual Governance and Accountability Return for the year ended 31st March 2023) by RESOLUTION (Appendix IV)
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- Councillors to ensure the Annual Governance Statement and Accounting Statements are signed and dated by the Chairman and Clerk
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- Clerk to be instructed to post the Annual Governance and Accountability Return and the Notice of Inspection during which time public rights may be exercised on noticeboard and website.

Review of Business & Financial Risk Assessment (Appendix V)

29.92

Environmental & Footpaths

Parish Map
River Ter
Hatfield Road Litter

29.93

Estate Liaison

29.94

Area Opposite the Village used for Parking

29.95

Recreation Ground

Handover

29.96

Health & Welfare

Defibrillators
Playground



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Emergency Plan

Village Hall Bins location/labels

29.97 ***IT & Publicity -***

29.98 ***Planning and Highways***

Road Repairs

Directional Signs

A12 to A120 Widening

20s Plenty Initiative

29.99 ***Longfield Solar Farm***

30.00 ***East Anglia Green – National Grid***

30.01 ***Parish Clerk and Parish Handyman Vacancies***

30.02 ***Salt Bag Partnership 2023-24***

30.03 ***Councillors' Reports, including Village Hall Report, School Report and Church Liaison***

30.04 ***Clerk's Report***

30.05 ***Information exchange / next agenda items***

30.06 ***Date of next meeting, including committees***