



# TERLING AND FAIRSTEAD PARISH COUNCIL

**Parish Clerk:** Frankie Killby

3 Pilgrims Court, Cuckoo Hill, Bures, Essex CO8 5LF

**Tel:** 07354 723482 **Email:** clerk@terlingandfairsteadpc.co.uk **Web** www.terlingandfairstead.org.uk

## To: Members of Terling and Fairstead Parish Council

You are hereby summonsed to attend a meeting of Terling & Fairstead Parish Council which will be held **at 7.30 pm on Tuesday 12<sup>th</sup> September 2023 at Terling Village Hall, Terling.** Members of the press and the public are cordially invited to attend.

F Killby

Clerk to Terling and Fairstead Parish Council  
6<sup>th</sup> September 2023

## AGENDA

- 30.07 *Apologies for Absence*
- 30.08 *Declaration of Interests*  
To receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non-Pecuniary Interests
- 30.09 *Meeting Open to the Public*
- 30.10 *Appointment of New Parish Clerk*
- 30.11 *Minutes of Last Meeting*  
Approve as a correct record the minutes of the Extraordinary General Meeting of the Parish Council meeting held on 15<sup>th</sup> August 2023
- 30.12 *District and County Councillors' Reports*
- 30.13 *Chairman's Report*
- 30.14 *Finance*

The following cheques/direct debits/BACS to be approved for payment and signed:

5 <sup>th</sup> July	BACS	F Killby	Salary	£1171.80
5 <sup>th</sup> July	BACS	F Killby	Expenses	£240.20
5 <sup>th</sup> July	BACS	Inland Revenue	PAYE/Tax	£448.28
5 <sup>th</sup> July	BACS	Essex Pension Fund	Clerk's Pension	£471.82
5 <sup>th</sup> July	BACS	Alan Jiggins	Handyman Services	£483.18
5 <sup>th</sup> July	BACS	Lord Rayleigh	Garage Rent/Grass Cutting	£126.00
5 <sup>th</sup> July	BACS	James Todd	Payroll Services	£34.32
5 <sup>th</sup> July	BACS	Heelis & Lodge	External Audit	£260.00
2nd Aug	BACS	F Killby	Salary	£781.86
2nd Aug	BACS	Inland Revenue	PAYE/Tax	£190.23



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2nd Aug	BACS	Essex Pension Fund	Clerk's Pension	£287.84
2nd Aug	BACS	Lord Rayleigh's Farms	Garage Rental	£36.00
2nd Aug	BACS	A H Jiggins	Handyman Services	£167.26
2nd Aug	BACS	James Todd	Payroll Services	£34.32
2nd Aug	BACS	Anglian Water	Water Rec Ground	£24.45
2nd Aug	BACS	RCCE	Subscription	£72.60
3rd Sept	BACS	F Killby	Salary	£745.05
3rd Sept	BACS	Inland Revenue	PAYE/Tax	£174.57
3rd Sept	BACS	Essex Pension Fund	Clerk's Pension	£273.01
3rd Sept	BACS	Lord Rayleigh's Farms	Garage Rental	£36.00
3rd Sept	BACS	A H Jiggins	Handyman Services	£245.07
3rd Sept	BACS	James Todd	Payroll Services	£34.32
3rd Sept	BACS	Terling Village Hall	Room Hire	£8.40

To approve training courses for new Parish Clerk at a cost of £141.25 to Parish Council after Essex Parish Clerk's bursary discount (total cost before discount - £565.25).

## 30.15 *Environmental & Footpaths*

Parish Map  
River Ter  
Litter Hatfield Road

## 30.16 *Estate Liaison*

## 30.17 *Health & Welfare*

Defibrillators  
Playground  
Emergency Plan  
Village Hall Bins location/labels  
Men in Sheds

## 30.18 *IT & Publicity*

## 30.19 *Planning and Highways*

Road Repairs  
Directional Signs  
A12 to A120 Widening  
20s Plenty Initiative



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- 30.20 *Longfield Solar Farm*
- 30.21 *East Anglia Green – National Grid*
- 30.22 *Area Opposite the Village used for Parking*
- 30.23 *Parish Handyman*
- 30.24 *Councillors' Reports, including Village Hall Report, School Report and Church Liaison*
- 30.25 *Clerk's Report*
- 30.26 *Information exchange / next agenda items*
- 30.27 *Date of next meeting, including committees*