



TERLING AND FAIRSTEAD PARISH COUNCIL

Parish Clerk: Tamasin Curtis

Avenley, New Road, Terling CM3 2PN

Tel: 07354 723482 **Email:** clerk@terlingandfairsteadpc.co.uk **Web:** www.terlingandfairstead.org.uk

To: Members of Terling and Fairstead Parish Council

TERLING AND FAIRSTEAD PARISH COUNCIL

Minutes of the Meeting of Terling and Fairstead Parish Council held on Tuesday 12 March 2024 at 7.30pm, at Terling Village

Present: Cllr S McNamara (Chairman)
Tamasin Curtis (Clerk/Responsible Financial Officer)
Cllr C Dervish
Cllr G Barnes
Cllr L Sime
Cllr J Halfhide
Cllr S Alder
Cllr M Tugwell

Cllr R Playle

No members of the public.

30.88 ***Apologies for Absence***

Apologies received from Cllr R Dixon, Cllr M Webster, Cllr S Thatcher, Cllr C Barker

30.89 ***Declaration of Interests***

Cllr L Sime declared an interest in National Grid Norwich to Tilbury.

30.90 ***Meeting Open to the Public***

No members of the public were present.

30.91 ***Minutes of Last Meeting***

It was proposed by Cllr Dervish and seconded by Cllr Alder that the Chairman should sign a copy of the minutes of the Parish Council meeting of 23 January 2024, unanimously approved.

30.92 ***District and County Councillors' Reports***

Cllr Ross Playle as County Councillor confirmed that following a full council budget meeting there will be £12m extra for highways and this will include the renewal of the members led scheme to include potholes and sections of pavement and gulleys to be cleansed and jetted.

It was confirmed that the locality budgets would also be renewed and Cllr Playle has £5k to spend within his division.

Cllr Playle confirmed that Essex Council Council are conducting a mineral plan review. There are no sites within our parish.

The fallen signs within the Parish have been reported and he is still waiting an update regarding the local bus.

Cllr Playle noted that some damage had occurred to the triangular grass area in Fairstead and an apology had been received from the haulage company. Cllr Playle noted that this does appear to have reseeded itself.



TERLING AND FAIRSTEAD PARISH COUNCIL

Parish Clerk: Tamasin Curtis

Avenley, New Road, Terling CM3 2PN

Tel: 07354 723482 **Email:** clerk@terlingandfairsteadpc.co.uk **Web:** www.terlingandfairstead.org.uk

With regard to road repairs Cllr Playle confirmed there is to be a briefing at the end of this month to get an update of the timeline.

Cllr Dervish as District Councillor confirmed the 2.96% increase in the district council tax.

It was confirmed that her grant funding would continue and £1250 is available in the new budget year.

Cllr Dervish confirmed that the A12 scheme is currently suspended due to a legal challenge.

Cllr Dervish has funded some new parking signage outside of Terling School with her grant funding.

30.93

Chairman's Report

Nothing to report.

30.94

Finance

Copies of Receipts, Payments, Bank Reconciliation, Budgets and Forecast for the financial year ending 31st March 2024 were prepared by Cllr Thatcher and distributed prior to the meeting to all councillors. Cllr Dervish proposed that the following BACs payments/direct debits be approved for payment seconded by Cllr Barnes, unanimously approved.

| | | | | |
|-------|------|----------------------|-------------------|-----------|
| 2 Feb | BACS | T Curtis | Salary | £1,054.42 |
| 2 Feb | BACS | T Curtis | Expenses | £45.99 |
| 2 Feb | BACS | James Todd | PAYE/TAX | £34.32 |
| 2 Feb | BACS | Lord Rayleigh Farms | Garage Rent | £36.00 |
| 2 Feb | BACS | EALC | Training | £180.00 |
| 2 Feb | BACS | Arrowmail | Email | £56.16 |
| 2 Feb | BACS | A Jiggins | Handyman Services | £197.62 |
| 2 Feb | BACS | HMRC | PAYE/Tax | £50.47 |
| 2 Feb | BACS | Essex Pension Fund | Clerk Pension | £330.24 |
| 5 Mar | BACS | T Curtis | Salary | £939.44 |
| 5 Mar | BACS | Alan Jiggins | Handyman Services | £84.76 |
| 5 Mar | BACS | Lord Rayleigh Farms | Garage Rent | £36.00 |
| 5 Mar | BACS | James Todd | Payroll Services | £34.32 |
| 5 Mar | BACS | HMRC | PAYE/Tax | £28.65 |
| 5 Mar | BACS | Essex Pension Fund | Clerk's Pension | £291.41 |
| 5 Mar | BACS | Society Local Clerks | Clerk membership | £195.00 |
| 5 Mar | BACS | Terling Village Hall | Room hire | £44.00 |



TERLING AND FAIRSTEAD PARISH COUNCIL

Parish Clerk: Tamasin Curtis

Avenley, New Road, Terling CM3 2PN

Tel: 07354 723482 **Email:** clerk@terlingandfairsteadpc.co.uk **Web:** www.terlingandfairstead.org.uk

An application had been received from Terling WI for funding towards Terling Open Gardens. It was decided the Parish Council reluctantly do not have any funding available within the budget to make a donation at this time. It was suggested that Terling WI make an application to Cllr Dervish and her district grant.

30.95

Environmental & Footpaths

River Ter – no further activity.

Land Owner Deposit – LRF – a new link was available and will be distributed.

Cllr Barnes queried the continued fly tipping at Noakes Lane and Cllr Dervish confirmed that Braintree District Council were collecting and monitoring this.

The next litter pick date would be Sunday April 21st. Clerk to advertise.

30.96

Estate Liaison

Cllr Sime confirmed that more signage is due at various footpaths. The Estate will also consider areas that may be suitable for a Men's Shed scheme and also any potential areas that could be developed with funds that can be applied for via s106 or the Longfield Community Fund.

30.97

Health & Welfare

Defibrillators - Currently no update on new defibrillators. All checks up to date.

Playground – Cllr Alder will get a working group together to meet at the playground to review the previous ROSPA report. The date will be 20th April and the ROSPA notes will be circulated via the Clerk.

Village Hall Bins – The locks are now on the bins and the code has been distributed.

Men in Sheds – A suitable site is being investigated.

30.98

IT & Publicity

.gov.uk Email addresses – Clerk reported it is difficult to get a decent answer on the best way to go about this but that more guidance should be released soon to assist.

Notice boards – Clerk to review and update.

30.99

Planning and Highways

Planning – A planning committee meeting had taken place on the 4th March 2024 and responses sent to Braintree District Council.

Road Repairs – Cllr Playle has updated as above.

Directional Signs - Cllr Playle has updated as above.

A12 to A120 Widening – Currently suspended due to legal challenge.

20s Plenty Initiative – Cllr Halfhide nothing currently to report. Clerk to write to Cllr Tom Cunningham regarding our support for the scheme.

31.00

Longfield Solar Farm

Section 106 Agreement/Community Fund – a working group has been set up to investigate next steps and a further meeting will be arranged once further answers are to hand. There are two sets of s106 monies due and investigations into use of these funds is underway.



TERLING AND FAIRSTEAD PARISH COUNCIL

Parish Clerk: Tamasin Curtis

Avenley, New Road, Terling CM3 2PN

Tel: 07354 723482 **Email:** clerk@terlingandfairsteadpc.co.uk **Web:** www.terlingandfairstead.org.uk

31.01 *National Grid Norwich to Tilbury*

The ESO review has been published which is a review of the East Anglian grid otherwise no further update.

31.02 *Area Opposite the Village Hall used for Parking*

Signage – The Clerk has had a few difficulties in ordering the signage but progress has been made and is now awaiting a revised proof.

31.03 *Parish Handyman*

The council are pleased that Alan Jiggins has decided to remain in his role as Handyman.

31.04 *Councillors' Reports, including Village Hall Report, School Report and Church Liaison*

Cllr Alder confirmed that she will arrange a litter pick in Fuller Street.

Cllr Dervish noted that litter picking is having to be a regular occurrence at the Football club. There is a meeting of trustees due to discuss progress. It was noted the sign on the gate of the club still refers to the Parish Council and Cllr Dervish will deal with this. Cllr Dervish also to contact tax/rates department following an invoice the Parish Council received.

No further reports.

31.05 *Clerk's Report*

Mr Lewis had kindly finalised the updated risk assessment for the parking area for the Clerk to review.

The auditor has been booked and talked through requirements. Clerk to attend a course on 22 March at EALC for Parish Council Audits.

Clerk would like to book on a procurement course and this would be investigated further.

31.06 *Information exchange / next agenda items*

None to report.

31.07 *Dates of next meeting, including committees*

Date of next meeting Tuesday 21 May 2024 at Terling Village Hall, The Dismals, Terling

Meeting closed at 21.28.



TERLING AND FAIRSTEAD PARISH COUNCIL

Parish Clerk: Tamasin Curtis

Avenley, New Road, Terling CM3 2PN

Tel: 07354 723482 **Email:** clerk@terlingandfairsteadpc.co.uk **Web:** www.terlingandfairstead.org.uk

