



# TERLING AND FAIRSTEAD PARISH COUNCIL

**Parish Clerk:** Tamasin Curtis  
Avenley, New Road, Terling CM3 2PN  
**Tel:** 07354 723482 **Email:** clerk@terlingandfairsteadpc.co.uk **Web** www.terlingandfairstead.org.uk

**To: Members of Terling and Fairstead Parish Council**  
You are hereby summonsed to attend a meeting of Terling & Fairstead Parish Council which will be held at **7.30 pm on Tuesday 25 June 2024 at Terling Village Hall, The Dismals, Terling.** Members of the press and the public are cordially invited to attend.

Tamasin Curtis  
Clerk to Terling and Fairstead Parish Council  
20 June 2024

## AGENDA

- 31.32 **Apologies for Absence**
- 31.33 **Declaration of Interests**  
To receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non-Pecuniary Interests and a reminder to review Register of Interests
- 31.34 **Meeting Open to the Public**
- 31.35 **Minutes of Last Meeting**  
Approve as a correct record the minutes of the Parish Council meeting held on 21 May 2024.
- 31.36 **Co-Option of Councillor**
- 31.37 **Terling Village Hall**
- 31.38 **District and County Councillors' Reports**
- 31.39 **Chairman's Report**
- 31.40 **Finance**

The following cheques/direct debits/BACS to be approved for payment and signed:

6 Jun	BACS	T Curtis	Salary	£1,164.38
6 Jun	BACS	James Todd	PAYE/TAX	£37.50
6 Jun	BACS	Lord Rayleigh Farms	Garage Rent	£36.00
6 Jun	BACS	A Jiggins	Handyman Services	£307.52
6 Jun	BACS	HMRC	PAYE/Tax	£87.10
6 Jun	BACS	Essex Pension Fund	Clerk Pension	£371.85
6 Jun	BACS	Playsafe (ROSPA)	Playground check	£112.80
6 Jun	BACS	Plyons East Anglia	Donation	£500.00



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	To agree to add Cllr Dervish as a signatory to the bank account.
	To review and approve the Transparency Code (Appendix 1)
	To approve the renewal of RCCE membership £59.70.
31.41	<b><i>To review and agree year end documents</i></b>
	To consider and agree the accounts for financial year 2023-2024
	To consider the Internal Audit Report
	To consider and agree the Governance Statements on the Annual Governance and Accountability Review Form
	To consider and agree the financial statements on the Annual Governance and Accountability Review Form
	To agree the proposed dates for the Exercise of Public Rights 2023-2024
31.42	<b><i>Tennis Courts</i></b>
	To discuss a MUGA Pitch.
31.43	<b><i>Environmental &amp; Footpaths</i></b>
	River Ter
	Citizens Science Initiative Anglia Water
31.43	<b><i>Estate Liaison</i></b>
31.44	<b><i>Health &amp; Welfare</i></b>
	Defibrillators
	Playground
	Village Hall Bins
	Men in Sheds
	DigiGo – Road Show
31.45	<b><i>IT &amp; Publicity</i></b>
31.46	<b><i>Planning and Highways</i></b>
	Planning
	Road Repairs
	A12 to A120 Widening
	20s Plenty Initiative
31.47	<b><i>Parish Handyman</i></b>
31.48	<b><i>Longfield Solar Farm</i></b>
	Community Fund
31.49	<b><i>National Grid Norwich to Tilbury</i></b>
31.50	<b><i>Councillors' Reports, including Village Hall Report, School Report and Church Liaison</i></b>



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31.51 ***Clerk's Report***

31.52 ***Review of Policies:-***

Transparency Code (Appendix 2)

31.53 **RCCE**

AGM - Wednesday 3 July 20024

31.54 ***Confidential – Personnel***

In accordance with the Public Bodies (Admission to Meetings) Act 1960 and in view of the confidential nature of the business about to be transacted it is advisable that the public be excluded and instructed to withdraw for agenda item 31.54.

31.55 ***Dates of next meeting, including committees***

Date of next meeting

Tuesday 16<sup>th</sup> July at Terling Village Hall, The Dismals, Terling