



# TERLING AND FAIRSTEAD PARISH COUNCIL

**Parish Clerk:** Tamasin Curtis

Avenley, New Road, Terling CM3 2PN

**Tel:** 07354 723482 **Email:** clerk@terlingandfairsteadpc.co.uk **Web** www.terlingandfairstead.org.uk

**To: Members of Terling and Fairstead Parish Council**

## TERLING AND FAIRSTEAD PARISH COUNCIL

**Minutes of the Meeting of Terling and Fairstead Parish Council held on Thursday 12<sup>th</sup> September at Terling Village Hall**

### MINUTES

Present:

Tamasin Curtis Clerk

Cllr L Sime

Cllr J Halfhide

Cllr S Alder

Cllr R Wild

Cllr R Dixon

Cllr G Barnes

Cllr S Thatcher

Cllr R Playle for part of the meeting

31.96 ***Apologies for Absence***

Cllr C Dervish, Cllr M Webster

31.97 ***Declaration of Interests***

Cllr Wild declared his interest in the Estate as his employer Cllr Barnes noted his interest in the Village Hall.

31.98 ***Meeting Open to the Public***

No members of the public were present.

31.99 ***Minutes of Last Meeting***

The minutes of the extraordinary Parish Council meeting held on 14 October 2024 were approved as correct, proposed by Cllr Alder and seconded by Cllr Halfhide and unanimously approved.

32.00 ***District and County Councillors' Reports***

Cllr R Playle confirmed that there were new grants for foodbanks available and also a new fund for pensioners. Cllr Playle confirmed that the member led scheme was still in operation and any potholes or pavement/vegetation issues should continue to be reported. Cllr Playle will chase the sign at Flacks Green.

32.01 ***Finance***



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The following cheques/direct debits/BACS were approved for payment:

14 Oct	BACS	Terling Village Hall	Hall Hire	£17.60
14 Oct	BACS	T Curtis	Salary	£1137.50
14 Oct	BACS	T Curtis	Expenses	£162.00
14 Oct	BACS	James Todd	PAYE/TAX	£37.50
14 Oct	BACS	Lord Rayleigh Farms	Garage Rent	£36.00
14 Oct	BACS	HMRC	PAYE Tax	£93.97
14 Oct	BACS	A Jiggins	Handyman Services	£183.76
14 Oct	BACS	Essex Pension Fund	Clerk Pension	£365.87
14 Oct	BACS	Zurich	Insurance	£58.50
14 Oct	BACS	PKF	Audit Fees	£252.00
14 Oct	BACS	N Power	Electric	£149.61
30 Oct	BACS	T Curtis	Salary	£1137.50
7 Nov	BACS	T Curtis	Expenses	£64.80
7 Nov	BACS	James Todd	PAYE/TAX	£37.50
7 Nov	BACS	Lord Rayleigh Farms	Garage Rent	£36.00
7 Nov	BACS	HMRC	PAYE Tax	£94.17
7 Nov	BACS	A Jiggins	Handyman Services	£167.83
7 Nov	BACS	Essex Pension Fund	Clerk Pension	£365.87

Proposed by Cllr Halfhide and seconded by Cllr Dixon and unanimously agreed.

The precept payment of £17,050.00 on 26 September 2024 was noted.

The Notice of Conclusion of Audit published 27 September 2024 and the Auditor comments were acknowledged and noted from the External Audit by PKF Littlejohn for 2023-2024.

## 32.02 ***Estate Liaison***

Cllr Sime to arrange a meeting with the Estate and will update the Council at the next meeting.

## 32.03 ***Health & Welfare***

Terling Village Hall – Tamasin Curtis in her capacity as solicitor is assisting the Hall with updating their legal documentation to allow the Hall to recruit a wider range of volunteers to the committee.

Litter Pick review – Both litter picks were successful, and Cllr Alder added a thank you to the Square and Compasses for their hospitality afterwards.

## 32.04 ***Planning and Highways***



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Planning - Notice of Intent to Carry out Works to Trees at Norman Hill Cottage, Terling application 24/02285/TPO-CON. Deadline 21 November 2024. David Gomer had reviewed the trees and confirmed that he had no objection and so it was agreed that there was no objection from the Council.

S106 – The application has been made to Braintree District Council for the planned s106 money spend and the outcome was awaited. The Clerk will continue to monitor and chase this where required.

Longfield Solar Fund – The Clerk had a discussion with Essex Community Fund and has a new contact as the current one was leaving. The Clerk will continue to monitor this.

Potential Open Space Improvements– It was resolved that a working group would be set up to include Cllr Alder, Cllr Wild, Cllr Banres and Cllr Sime with Cllr Dixon to assist in sending out a map.

32.05

## ***Clerk's Report***

There has been a national pay rise of £0.63p backdated to April and payroll will calculate and sort this.

It was agreed a new light could be purchased for the Owls Hall phone box as it appears to occasionally not work.

32.06

## ***Dates of next meeting, including committees***

Date of next meeting – Tuesday 10<sup>th</sup> December at The Square and Compasses (to be confirmed with them).