



TERLING AND FAIRSTEAD PARISH COUNCIL

Parish Clerk: Tamasin Curtis

Avenley, New Road, Terling CM3 2PN

Tel: 07354 723482 **Email:** clerk@terlingandfairsteadpc.co.uk **Web** www.terlingandfairstead.org.uk

To: Members of Terling and Fairstead Parish Council

You are hereby summonsed to attend the Annual Parish Council Meeting of Terling & Fairstead Parish Council which will be held at **7.30pm on Wednesday 25th June 2025 at Terling Village Hall, The Dismals, Terling.** Members of the press and the public are cordially invited to attend.

Tamasin Curtis
Clerk to Terling and Fairstead Parish Council
20 June 2025

AGENDA

32.65 *Apologies for Absence*

32.66 *Declaration of Interests*

To receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non-Pecuniary Interests and a reminder to review Register of Interests

32.67 *Meeting Open to the Public*

32.68 *Minutes of Last Meeting*

Approve as a correct record the minutes of the Parish Council meeting held on Tuesday 20th May 2025.

32.69 *Co-option of Councillor(s)*

Co-option of Councillor(s) provided no call for election has been made and at least one candidate applies.

32.70 *District and County Councillors' Reports*

32.71 *Finance*

The following cheques/direct debits/BACS to be approved for payment and signed:

31 May	BACS	T Curtis	Salary	£1173.84
11 June	BACS	HMRC	PAYE/TAX	£173.18
11 June	BACS	T Curtis	Expenses	£39.05
11 June	BACS	Lord Rayleigh Farms	Garage Rent	£36.00
11 June	BACS	A Jiggins	Handyman Services	£226.88
11 June	BACS	James Todd	PAYE/Tax	£39.30
11 June	BACS	Essex Pension Fund	Clerk Pension	£382.68
11 June	BACS	RCCE	Membership	£84.00
11 June	BACS	EALC	Membership	£377.86



TERLING AND FAIRSTEAD PARISH COUNCIL

Parish Clerk: Tamasin Curtis

Avenley, New Road, Terling CM3 2PN

Tel: 07354 723482 **Email:** clerk@terlingandfairsteadpc.co.uk **Web** www.terlingandfairstead.org.uk

11 June BACS Terling Village Hall Hall Hire £23.00

Updates to bank account progress – signatories, deposit account

VAT reclaim

To note that the NALC have updated the Financial Regulations so the draft revised policies will follow at a future meeting.

To consider and resolve to agree the accounts for financial year 2024-2025

To consider the Internal Audit Report

To consider and resolve to agree the Governance Statements on the Annual Governance and Accountability Review Form

To consider and resolve to agree the financial statements on the Annual Governance and Accountability Review Form

To resolve to agree the proposed dates for the Exercise of Public Rights 2024-2025

To resolve to agree the proposed rent increase for the Garage at £40.00 plus VAT from £30.00 plus VAT.

32.72 ***Estate Liaison***

32.73 ***Health & Welfare***

Owls Hill Library update

Owls Hill light replacement

Handyman holiday – bin cover/playground check

Defibrillator update

Terling Gate Hatfield Road

RCCE AGM

32.74 ***Playground***

Installation of Rocker

32.75 ***Planning and s106***

Section 106 Payment Update

Longfield update

Norwich to Tilbury update



TERLING AND FAIRSTEAD PARISH COUNCIL

Parish Clerk: Tamasin Curtis

Avenley, New Road, Terling CM3 2PN

Tel: 07354 723482 **Email:** clerk@terlingandfairsteadpc.co.uk **Web** www.terlingandfairstead.org.uk

32.76

Village Hall

Village Hall Roof Progress

32.77

Clerk's Report

32.78

Dates of next meeting, including committees

Date of next meeting

TBC