



TERLING AND FAIRSTEAD PARISH COUNCIL

Parish Clerk: Tamasin Curtis

Avenley, New Road, Terling CM3 2PN

Tel: 07354 723482 **Email:** clerk@terlingandfairsteadpc.co.uk **Web:** www.terlingandfairstead.org.uk

To: Members of Terling and Fairstead Parish Council

You are hereby summonsed to attend the Annual Parish Council Meeting of Terling & Fairstead Parish Council which will be held at **7.30pm on Tuesday 27th January 2026 at The Terling Village Hall** Members of the press and the public are cordially invited to attend.

Tamasin Curtis

Clerk to Terling and Fairstead Parish Council
22 January 2026

AGENDA

33.19 *Apologies for Absence*

33.20 *Declaration of Interests*

To receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non-Pecuniary Interests and a reminder to review Register of Interests

33.21 *Meeting Open to the Public*

33.22 *Minutes of Last Meeting*

Approve as a correct record the minutes of the Parish Council meeting held on 2 December 2025

33.23 *District and County Councillors' Reports*

33.24 *Finance*

The following cheques/direct debits/BACS to be approved for payment:

28 Nov	BACS	T Curtis	Salary	£1,200.72
8 Dec	BACS	Terling Village Hall	Hall Hire	£18.40
8 Dec	BACS	Terling Village Hall	Hall Hire	£18.40
8 Dec	BACS	James Todd	PAYE/TAX	£39.30
8 Dec	BACS	Lord Rayleigh Farms	Garage Rent	£36.00
8 Dec	BACS	HMRC	PAYE Tax	£189.99
8 Dec	BACS	A Jiggins	Handyman Services	£210.95
8 Dec	BACS	Essex Pension Fund	Clerk Pension	£394.99
8 Dec	BACS	Cllr Dervish	Chairman allowance	£144.20
8 Dec	BACS	Arrow Mail	Email	£56.16
29 Dec	BACS	T Curtis	Salary	£1,200.72



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12 Jan	BACS	James Todd	PAYE/TAX	£39.30
12 Jan	BACS	Lord Rayleigh Farms	Garage Rent	£36.00
12 Jan	BACS	HMRC	PAYE Tax	£189.79
12 Jan	BACS	A Jiggins	Handyman Services	£135.95
12 Jan	BACS	Essex Pension Fund	Clerk Pension	£394.99
12 Jan	BACS	Clear Insurance	Tractor insurance	£195.07
12 Jan	BACS	N Power	Electric	£188.44

TO RESOLVE to agree the budget proposed by the Finance Committee as attached.

TO RESOLVE that the Chairman of this meeting and the Clerk should sign the Precept Request form to request the precept as agreed in the proposed budget.

33.25 ***Estate Liaison***

33.26 ***Health & Welfare***

Terling Surgery

Defibrillator update

Wooden posts on the Dismals

Owls Hill Library

33.27 ***Playground***

TO RESOLVE to purchase replace chains for the swings in the sum of £674.09 exc VAT.

Rocker installation update.

33.28 ***Planning and s106***

Longfield update

Norwich to Tilbury

POSI review

33.29 ***Clerk's Report***

33.30 ***Dates of next meeting, including committees***



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33.31

Confidential

Under the Public Bodies (Admissions to Meetings) Act 1960 S.1(2), the Parish Council to exclude members of the press and public for the duration of this meeting to consider the following confidential items:-

- (a) TO RESOLVE the Handyman role advertisement and updated hourly rate.