



TERLING AND FAIRSTEAD PARISH COUNCIL

Parish Clerk: Tamasin Curtis

Avenley, New Road, Terling CM3 2PN

Tel: 07354 723482 **Email:** clerk@terlingandfairsteadpc.co.uk **Web** www.terlingandfairstead.org.uk

To: Members of Terling and Fairstead Parish Council

You are hereby summonsed to attend the Annual Parish Council Meeting of Terling & Fairstead Parish Council which will be held at **7.30pm on Thursday 12th March 2026 at The Terling Village Hall** Members of the press and the public are cordially invited to attend.

Tamasin Curtis
Clerk to Terling and Fairstead Parish Council
6 March 2026

AGENDA

33.32 *Apologies for Absence*

33.33 *Declaration of Interests*

To receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non-Pecuniary Interests and a reminder to review Register of Interests

33.34 *Meeting Open to the Public*

33.35 *Minutes of Last Meeting*

Approve as a correct record the minutes of the Parish Council meeting held on 27 January 2026

33.36 *District and County Councillors' Reports*

33.37 *Finance*

The following cheques/direct debits/BACS to be approved for payment:

23 Jan	BACS	Miss T A Curtis	Salary (January)	£1360.30
23 Jan	BACs	James Todd	PAYE/TAX	£39.30
23 Jan	BACS	Lord Rayleigh Farms	Garage Rent	£36.00
23 Jan	BACS	HMRC	PAYE Tax	£288.89
23 Jan	BACS	Essex Pension Fund	Clerk Pension	£467.47
23 Jan	BACS	Miss T A Curtis	Salary (February)	£1280.73
28 Jan	BACS	Miss T A Curtis	Salary (error S/O not cancelled correctly)	£1200.72

Monies in

£1200.72 received from Miss TA Curtis to reverse the standing order error payment

£872.99 from Braintree District Council for the Street Scene payment



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TO RESOLVE to review agree the revised Financial Regulations as reviewed by the Finance Committee.

33.36 ***Policy Review***

TO RESOLVE to review and agree the Risk Assessment.

33.37 ***Estate Liaison***

33.38 ***Health & Welfare***

Terling Surgery

Defibrillator update

Wooden posts on the Dismals

Owls Hill Library

Litter pick

33.39 ***Playground***

Chains for Swings update.

Rocker installation update.

33.39 ***Planning and s106***

Longfield update

Norwich to Tilbury

Local Plan

33.40 ***IT and Data***

Assertion 10 update

Website

Emails

33.41 ***Clerk's Report***

33.42 ***Dates of next meeting, including committees***

33.43 ***Confidential***



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Under the Public Bodies (Admissions to Meetings) Act 1960 S.1(2), the Parish Council to exclude members of the press and public for the duration of this meeting to consider the following confidential items:-

- (a) TO RESOLVE to agree the period of time when the updated Handyman rate should be backdated to.
- (b) TO RESOLVE to agree the method of application for the Handyman role.